



CAVERNFEEST 2023
FOOD
Vendor Application



Friday, June 9th from 4 p.m. - 10:00 p.m.

Saturday, June 10th from 10:00 a.m. - 10:00 p.m.

Fees are non-refundable, payment is due at the time application is approved
Vendor spaces are limited, Deadline is May 1st

*****All credit card transactions will include a processing fee*****

Or MAIL your application with your full payment to:

Carlsbad MainStreet
 102 S. Canyon St.
 Carlsbad, NM, 88220

Name of Business: _____

Contact person: _____ Address: _____

Phone number(s): _____ Email: _____

Proposed Product(s) _____

Tier 1 (space is limited, both days are required, Tier 1 spaces are not guaranteed they are chosen based on truck measurements, serving window, and food type)

_____ Please reserve me space for both FRIDAY AND SATURDAY \$300
 space needed: (L) _____ (W) _____

Tier 2

_____ Please reserve me space for both FRIDAY AND SATURDAY \$200
 space needed: (L) _____ (W) _____

_____ Please reserve me a space for **ONLY SATURDAY** \$175
 space needed: (L) _____ (W) _____

Canopy 10x10 ONLY (This is only available if you are selling concession like items and do not have a food truck Ex: Popcorn, Nachos, Cotton Candy, Fruit, Baked goods, etc)

_____ Please reserve me a space for SATURDAY \$100
 _____ Additional 10x10 \$200

Which side of the food truck is the serving window on? Driver side Passenger side
 If you would like to attach photos or sketches of what your layout would look like, please do so.



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- When measuring your food truck, please include the tongue/tow hitch lengths, or any accessories that extended from the trailer or food truck in your measurements.
- Food Trucks must be left overnight (Friday 9th), and security will be provided, food trucks must leave the event space at the end of the event on Saturday
- Once your trailer is in place you must remove your vehicle and park at a designated area, no vehicle can remain attached to the food truck during the duration of the event.
- If a vendor plans on adding a canopy or tables, this length must be added to the total trailer length. If failure to include, this may result in the forfeiture of vendor space.
- **Power*** Generators may be provided but the food vendor must plan on bringing back up. If MainStreet does provide generators, the vendor will be responsible for any adapter plugs and extension cords.

Check the statements below:

_____ I have obtained my Business Registration from the City License & Permits Dept. (114 S. Halagueno). 575-885-1185

_____ I have my appropriate documentation from the New Mexico Environment Department (406 N. Guadalupe) 575-885-9023.

Food Vendor Rules

1. No vendors shall bring animals within the event area.
2. Vendors shall not use tobacco products or vape within 25 feet the festival.
3. All vendors will practice truth in representation
4. All vendors must anonymously report their earnings to the MainStreet representative on the provided card. The representative records the total sales of the event day. Confidentiality and anonymity of each separate vendor is maintained. Total sales of the event day are summed at the end of the event. This number is used to promote the event, to leverage for grants or sponsorships and to show that the event economically enhanced the community. Specific vendor totals are never known or shared.
5. Vendors shall complete an application form and submit it, with full payment, to the CAVERNFEEST Committee members or MainStreet staff. The CAVERNFEEST Committee reserves the right to approve or deny any application. Any applicable licenses, registrations, and/or permits must be brought with the vendor(s) on the day of the event and posted in clear view.
6. The CAVERNFEEST Committee reserves the right to allow any number of non-profit organizations to set up booths to provide public information. Proselytizing will not be allowed.
7. Please show courtesy to one another. If there is a conflict, please get the on-site manager to mediate the situation.



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- 8. If at any time you are rude or disrespectful to any staff, volunteers or coordinators of CAVERNREST you will be asked to leave the event and will NOT receive a refund for any fees paid.

Set Up and Clean Up

- 1. Load in instructions will be sent via email on or before Monday, June 5th
- 2. Food vendors should set up in the designated space per instructions.
- 3. All vendors will be required to furnish their own table, electricity, water, lights, extension cords, etc.
- 4. The space designated for you is determined by the measurements you provided; incorrect measurements will result in being relocated.
- 5. Please periodically clean your area throughout the event. **You will be required to remove all trash from around your area before departing.**

For questions on any of the above please call 575-628-3768 before submitting your application.

I have read the CAVERNREST Rules and agree to comply with all applicable rules.

Signature _____ Date _____

WAIVER OF LIABILITY

In consideration of CAVERNREST organizers accepting this application, I, the above-signed, intending to be legally bound, hereby for myself, my heirs, executors and administrators waive and release any and all claims, rights of action and demands for personal injury, property, consequential and other damages whatsoever which may arise out of the activity/event set forth herein. This release shall be for the benefit of Carlsbad MainStreet and the City of Carlsbad, their representatives, successors and assigns for any and all injuries suffered by me or any member of my crew at this event.

Further, I hereby grant full permission to the CAVERNREST and/or their authorized agents, to use my photographs, videotapes, motion pictures, recordings and any other record of this event for any legitimate purpose. I further agree to accept all conditions set forth and to abide by CAVERNREST Vendor Rules and NMED Regulations.