



CAVERN FEST 2025
FOOD
Vendor Application



Friday, June 13th from 4 p.m. - 10:00 p.m.

Saturday, June 14th from 10:00 a.m. - 10:00 p.m.

Fees are non-refundable, payment is due at the time application is approved
Vendor spaces are limited, Deadline is April 4th

*****All credit card transactions will include a processing fee*****

Or MAIL your application with your full payment to:

Carlsbad MainStreet
 102 S. Canyon St.
 Carlsbad, NM, 88220

Name of Business _____

Contact person: _____ Address: _____

Phone number(s): _____ Email: _____

Proposed Product(s) / Type of

Food: _____

Please note, there is an approval process for food vendors and we will try not to have duplicate food items/trucks. Vending space is limited so approval will also be based on truck size

Food Truck- FRIDAY & SATURDAY

_____ Please reserve me space for both FRIDAY AND SATURDAY \$600
 space needed: (L) _____ (W) _____

Canopy 10x10 ONLY- SATURDAY ONLY (This is only available if you are selling concession like items and do not have a food truck Ex: (Popcorn, Nachos, Cotton Candy, Fruit, Baked goods, etc)

_____ Please reserve me a space for SATURDAY \$225
 _____ Additional 10x10 \$175

Please note, when signing up for both days, please be willing to be open for the **entire duration** of the event, we understand taking a break to restock, but try to plan accordingly.

Which side of the food truck is the serving window on? Driver side Passenger side

We encourage you to attach photos or sketches of what your layout/ food truck looks like, please attach with application.



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- When measuring your food truck, **please include** the tongue/tow hitch lengths, or any accessories that extended from the trailer or food truck in your measurements.
- Food Trucks **must** be left overnight (Friday 13th), and security will be provided, food trucks must leave the event space at the end of the event on Saturday June 14th.
- Once your trailer is in place you must remove your vehicle and park at a designated area, no vehicle can remain attached to the food truck during the duration of the event.
- If a vendor plans on adding a canopy or tables, this length must be added to the total trailer length. If failure to include, this may result in the forfeiture of vendor space.
- **Power*** Generators may be provided but the food vendor must plan on bringing back up. If MainStreet does provide generators, the vendor will be responsible for any adapter plugs and extension cords.
- **ICE/Water:** Vendors must supply their own ice and self-contained water source. MainStreet may have limited ice available on the day, which will be sent in instructions ahead of the event, but no water source will be available.

Check the statements below:

_____ I have read and acknowledge all the above statements

_____ I have obtained my Business Registration from the City License & Permits Dept. (114 S. Halagueno). 575-885-1185

_____ I have my appropriate documentation from the New Mexico Environment Department (406 N. Guadalupe) 575-885-9023.

Food Vendor Rules

1. No vendors shall bring animals within the event area.
2. Vendors shall not use tobacco products or vape within 25 feet of the festival.
3. All vendors will practice truth in representation.
4. All vendors must anonymously report their earnings to the MainStreet representative on the provided card. The representative records the total sales of the event day. Confidentiality and anonymity of each separate vendor is maintained. Total sales of the event day are summed at the end of the event. This number is used to promote the event, to leverage grants or sponsorships and to show that the event economically enhanced the community. Specific vendor totals are never known or shared.
5. Vendors shall complete an application form and submit it, with full payment, to the



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CAVERNREST Committee members or MainStreet staff. The CAVERNREST Committee reserves the right to approve or deny any application. Any applicable licenses, registrations, and/or permits must be brought with the vendor(s) on the day of the event and posted in clear view.

- 6. The CAVERNREST Committee reserves the right to allow any number of non-profit organizations to set up booths to provide public information. Proselytizing will not be allowed.
- 7. Please show courtesy to one another. If there is a conflict, please get the on-site manager to mediate the situation.
- 8. If at any time you are rude or disrespectful to any staff, volunteers or coordinators of CAVERNREST you will be asked to leave the event and will NOT receive a refund for any fees paid.

Set Up and Clean Up

- 1. Load in instructions will be sent via email on or before Monday, June 9th.
- 2. Food vendors should set up in the designated space per instructions.
- 3. All vendors will be required to furnish their own table, electricity, water, lights, extension cords, etc.
- 4. The space designated for you is determined by the measurements you provided; incorrect measurements will result in being relocated.
- 5. Please periodically clean your area throughout the event. You will be required to remove all trash from around your area before departing.

For questions on any of the above please call 575-628-3768 or email cmsvendorcoordinator@gmail.com before submitting your application. Submitting an application does not guarantee your vendor spot, Carlsbad MainStreet staff will let you know if your application is approved and vendor spot secured. I have read the CAVERNREST Rules and agree to comply with all applicable rules.

Signature _____ Date _____

WAIVER OF LIABILITY

In consideration of CAVERNREST organizers accepting this application, I, the above-signed, intending to be legally bound, hereby for myself, my heirs, executors and administrators waive and release any and all claims, rights of action and demands for personal injury, property, consequential and other damages whatsoever which may arise out of the activity/event set forth herein. This release shall be for the benefit of Carlsbad MainStreet and the City of Carlsbad, their representatives, successors and assigns for any and all injuries suffered by me or any member of my crew at this event. Further, I hereby grant full permission to the CAVERNREST and/or their authorized agents, to use my photographs, videotapes, motion pictures, recordings and any other record of this event for any legitimate purpose. I further agree to accept all conditions set forth and to abide by CAVERNREST Vendor Rules and NMED Regulations.